

Bank reconciliation – pro forma

Lissett & Ulrome Parish Council

Financial year ending 31 March 2016

Prepared by E. WOODHOUSE, CLERK & RFO (Name and role)

Date 11/4/16

Balance per bank statements as at 31 March 2016:

Business a/c 10567159

Misc. a/c 23688968

£	£
9,057-51	
3,185-66	
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12,243-17
12-26

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2016

Cheque number 100460

100461

100462

(42-20)
(134-76)
(29-40)
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Add: any un-banked cash at 31 March 2016

(206-36)

Net balances as at 31 March 2016 (Box 8)

12,049-07

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

11,278-89

Add: Receipts in the year

6,939-90

Less: Payments in the year

6,169-72

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

12,049-07

Explanation of variances – pro forma

Lissett & Ulrome Parish Council

The 'Practitioners' Guide' provides guidance on explaining significant variances. Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2).

Section 2	2014/15 £	2015/16 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 Precept or Rates and Levies	4350	4220	(130)	3%	Precept reduced to reduce burden on taxpayers
Box 3 Total other receipts	5351	2720	(2631)	49%	(3125) - Planting scheme finished (236) - loss Council Tax support grant 505 - Grant for shed 716 - VAT Refund 26 - other (518) - No spreads.
Box 4 Staff costs	1760	2984	1224	69%	New clerk (pay increase as CILCA qualified, extra meetings & work to comply with Transparency Code).
Box 5 Loan interest/capital repayments					
Box 6 All other payments	6215	3185	(3030)	49%	loss payments mainly due to Sustrans study completion (2400) and less winter maintenance (600)
Box 9 Total fixed assets & long term investments & assets	0	8989	8989	100%	Assets renewed to comply with para 3.50 of 2014 Governance + Accountability
Box 10 Total borrowings					
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because funds earmarked + saved for projects : 700 - Lissett Windfarm Trust remainder 2015 382 - Remainder of Planting scheme 700 - Notice board for Ulrome 1000 - Information Board at Ulrome Pond 500 - Bench at Ulrome 2000 - Funds for Lissett bus shelter 2000 - elections 2000 - Funds for Ulrome Pond 2767 - General Reserve 12,049 .				